



Based on Article 98 of the Law on Higher Education ("Official Gazette of the Republic of Serbia", No. 88/2017, 73/2018, 27/2018 - other laws, 67/2019, 6/2020 - other laws, 67/2021, 76/2023 and 19/2025), Article 85 of the Statute of the University of Belgrade ("Official Gazette of the University of Belgrade", No. 201/2018, 207/2019, 213/2020, 214/2020, 217/2020, 230/2021, 232/2022, 233/2022, 236/2022, 241/2022, 243/2022, 244/2023, 245/2023, 247/23, 251/23, 258/24, 260/25 and 262/25), the Regulation on the Enrollment of Students in Study Programs of the University of Belgrade ("Gazette of the University of Belgrade", No. 208/2019, 212/2019, 241/2022 and 252/24), the Regulation on the Method of Determining the Status of Candidates and Students with Disabilities ("Gazette of the University of Belgrade", No. 234/2022 and 238/2022) and the Decision of the Senate of the University of Belgrade on the Announcement of the Call for Student Enrollment of July 7, 2025, the University of Belgrade is announcing a unified

## THE CALL

### FOR ENROLLMENT OF STUDENTS IN DOCTORAL ACADEMIC STUDIES AT THE FACULTIES OF THE UNIVERSITY OF BELGRADE IN THE ACADEMIC YEAR OF 2025/2026

#### STUDY PROGRAMME

The study programmes of doctoral academic studies contain compulsory and elective courses in the total scope of at least 180 ECTS credits.

#### GENERAL REQUIREMENTS OF THE CALL

A person who has:

- completed undergraduate academic and master academic studies, or integrated studies at an accredited higher education institution and study program, with at least 300 ECTS credits, or completed at least four-year studies according to the regulations that were valid before the

enactment of the Law on Higher Education ("Official Gazette of the Republic of Serbia", No. 76/05, 100/07 - authentic interpretation, 97/08, 44/10, 93/12, 89/13, 99/14, 45/15 - authentic interpretation, 68/15 and 87/16) and an overall average grade of at least 8 at previous levels of study may apply for admission to doctoral studies, or,

- completed undergraduate academic and master academic studies, or integrated studies at an accredited higher education institution and study program, with at least 300 ECTS credits, i.e. completed at least four years of studies according to the regulations that were valid before the enactment of the Law on Higher Education ("Official Gazette of the Republic of Serbia", No. 76/05, 100/07 - authentic interpretation, 97/08, 44/10, 93/12, 89/13, 99/14, 45/15 - authentic interpretation, 68/15 and 87/16) and completed scientific papers published in journals from the list of the relevant Ministry before enrolling in doctoral studies, in accordance with the general acts of the faculty or University.

The study program of doctoral studies prescribes the corresponding previous studies as a condition for enrollment in doctoral studies.

A person who knows one world language may enroll in doctoral studies.

Persons who have completed their previous studies no later than November 14, 2025 may apply for the call.

Special conditions for enrollment in study programs are an integral part of the respective study programs.

### ***Enrollment of persons with the academic title of Master of Science in doctoral studies***

A person who holds the academic degree of Master of Science may also enroll in a doctoral study program.

A person who has acquired the academic title of Master of Science according to the regulations that were valid until the enactment of the Law on Higher Education ("Official Gazette of the Republic of Serbia" No. 76/05, 100/07-authentic interpretation, 947/102, 94/102 89/13, 99/14, 45/15-authentic interpretation, 68/15 and 87/16) is entitled to enroll in a doctoral study program in that or a related scientific field, if he or she has applied for a competition for which he or she meets the conditions and if he or she is on the ranking list up to the number specified in the competition for enrollment.

A person with the academic title of Master of Science may, upon personal request, have part of the content of the national master study plan recognized, with the possibility of determining the mastery of additional obligations. The decision on recognition is made by the Teaching and Scientific councils of the Faculties, or the Council for Studies at the University, in the manner and according to the procedure established by the general acts of the University and the Faculty.

A person with the academic title of Master of Science must achieve at least 90 ECTS credits in the doctoral study program in which he/she is enrolled, which relates to research, preparation and defense of a doctoral dissertation. The duration of the study is double the number of school years remaining for the implementation of the study program thus enrolled, with the possibility of extending the deadline for

completing the study at personal request, in accordance with Article 101, paragraph 4 of the Statute of the University, where one year equals the time of achieving up to 60 ECTS credits.

### ***Enrollment of persons who have started doctoral studies in the same or a related scientific field***

A person who has begun doctoral studies in the same or a related scientific field at another higher education institution may also enroll in a doctoral academic study program, under the conditions established by the study program, in the manner and according to the procedure established by the general acts of the University and the Faculty. **This person must meet the requirements for enrollment in the study program;** he or she may enroll only as a self-financing student and is not included in the approved number of students for a specific study program.

Also, such a person must achieve at least 90 ECTS credits in the doctoral study program in which he or she is enrolled, which relates to research, preparation and defense of a doctoral dissertation. The duration of studies of these persons is double the number of school years remaining for the implementation of the study program thus enrolled, with the possibility of extending the deadline for completing studies at personal request, in accordance with Article 101, paragraph 4, corresponds to the time required to achieve up to 60 ECTS credits.

A student of another university, or another independent higher education institution, cannot enroll in the University, or a higher education unit within it, if he or she has 60 ECTS credits or less remaining until the completion of the study program at the higher education institution where he or she is enrolled.

A person who has started doctoral studies in the same or a related scientific field, as well as a person with the academic title of Master of Science, submits the application for enrollment to the faculty, or the University, within the deadlines specified in the call for enrollment of students in the student list.

When it comes to persons who submit a foreign higher education certificate proving the completion of a part of the study program at a foreign higher education institution for the purpose of applying for enrollment in doctoral academic study programs, and in accordance with Article 96 of the Statute of the University of Belgrade ("Gazette of the University of Belgrade", No. 201/2018, 207/2019, 213/2020, 214/2020, 217/2020, 230/2021, 232/2022, 233/2022, 236/2022, 241/2022, 243/2022, 244/2023, 245/2023, 247/2023, 251/23, 258/24, 260/25 and 262/25), it is necessary to initiate the recognition procedure no later than **July 15, 2025**, in order to determine the right to enroll on the above grounds.

The dean or rector decides on the submitted request. The Faculty's Teaching and Scientific Council or the University's Study Council decides on the recognition of passed exams. If the person has started doctoral studies abroad, the candidate submits a request to the University for the recognition of a foreign higher education certificate for the completed part of the study program for inclusion in the already started level of higher education. The dean or rector issues a decision on enrollment in the study program, which also contains the following data: the number of recognized ECTS credits, the duration of studies and the status of a self-financing student. The number of recognized ECTS points does not have to be the same as the number of ECTS points achieved in the study program.

In exercising the right to enroll in the study program, candidates have equal rights that cannot be restricted on the basis of sex, race, marital status, skin color, language, religion, political opinion, national, social or ethnic origin, disability or any other similar basis, position or circumstance.

## **CRITERIA FOR DETERMINING THE ORDER OF CANDIDATES**

The order of candidates for enrollment in doctoral studies is determined on the basis of the overall average grade and the length of study in undergraduate and master academic studies, achieved scientific results and other conditions in a manner determined by the general act of the Faculty.

The overall average grade of study (OAG) is calculated on the basis of the average grades of study in undergraduate studies (GrUS) and master academic studies (GrMS), weighted by the duration of the study programme in undergraduate and master academic studies expressed in ECTS (UScredit and MScredit):

$$\text{Overall Average Grade (OAG)} = \frac{\text{GrUS} \times \text{UScredit} + \text{GrMS} \times \text{MScredit}}{\text{UScredit} + \text{MScredit}}$$

For candidates who have completed Integrated Studies, the average grade achieved in those studies, the length of study, the achieved scientific results and other conditions prescribed by the general act of the Faculty are taken.

For candidates who have acquired higher education according to the regulations that were valid until the enactment of the Law of Higher Education ("Official Gazette of the Republic of Serbia", No. 76/05, 100/07 – authentic interpretation, 97/08, 44/10, 93/12, 89/13, 99/14, 45/15 – authentic interpretation, 68/15 and 87/16), an average grade in undergraduate studies is taken, which includes thesis, if any.

The conversation with the candidate is a possible integral part of the enrollment procedure and is evaluated during the enrollment in the manner prescribed by the general act of the faculty, i.e. the University.

The Faculty or the University may introduce additional criteria for determining the order of candidates.

## **DEADLINES AND MANNER OF FILING COMPLAINS**

Faculties publish lists of registered candidates, with data on points based on success achieved in previous education, on the notice board and website, to which candidates can submit comments in case of technical errors within the deadline set by the faculty. After the expiry of that deadline, data that imply success in previous levels of education are considered final.

After the entrance exam, faculties publish a preliminary ranking list for each individual study program, on the notice board and the faculty website within the deadline set by the Call.

A candidate may file a complaint regarding the regularity of the procedure established by the call, the regularity of the previous aptitude test, the regularity of the entrance exam or his/her place on the ranking list within 36 hours of the publication of the preliminary ranking list at the faculty.

The appeal is submitted to the competent faculty commission, or the University commission for enrollment in studies at the University, which issues a decision on the appeal within 24 hours of receiving the appeal.

The candidate has the right to file an appeal in the second-instance procedure to the dean of the faculty, or the rector of the University within 24 hours of the expiration of the deadline for issuing a decision by the faculty commission on the candidate's appeal.

The dean of the faculty issues a final decision within 24 hours of receiving the appeal and delivers the decision to the candidate and the Faculty commission.

After deciding on the appeal, the faculty determines and publishes the final ranking list of all candidates with the total number of points earned according to all criteria **for each study program** and delivers it to the University.

The University publishes the final ranking lists for each study program on the official website of the University, after which the candidate is enrolled.

## STUDENT ENROLLMENT

A person has exercised the right to enroll if he/she is on the final ranking list up to the number stipulated for enrollment in the Call.

A candidate may enroll in a study program as a student financed from the budget of the Republic of Serbia (budget student) if he/she is on the final ranking list up to the number approved for enrollment of candidates at the expense of the budget.

A candidate may enroll in a study program as a self-financing student (self-financing student) if he/she is on the unified ranking list up to the number determined for enrollment of self-financing students.

A [Contract](#) is concluded with a student enrolling in doctoral studies, which regulates mutual rights and obligations.

## ENROLLMENT OF FOREIGN CITIZENS

A foreign citizen can apply and enroll in a study program under the same conditions as citizens of the Republic of Serbia.

A foreign citizen can only achieve the status of a self-financed student and must pay tuition fees.

When applying for the call, a foreign citizen candidate submits a decision on the recognition of a foreign public document, if the higher education document on previous education was acquired abroad.

If the recognition procedure has not been completed, these candidates must submit a confirmation with their application that the procedure is ongoing.

Persons who possess a foreign higher education document must begin the [recognition procedure for the purposes of continuing education](#) no later than **fifteen days** before the deadline set by the faculty for applying for the call.

Foreign documents submitted after these deadlines allow for application for enrollment only in the following school year.

Before enrolling, a foreign candidate is required to submit evidence to the faculty/university:

- that he/she has health insurance for the school year he/she is enrolling in;
- that he/she is fluent in Serbian or the language in which the study program is conducted.

## **ENROLLMENT OF SERBIAN CITIZENS WHO HAVE COMPLETED PREVIOUS EDUCATION ABROAD**

A Serbian citizen who has completed his/her previous education abroad may apply for admission to a study program if he/she has a [decision on the recognition of a foreign higher education qualification for the purpose of continuing education at the University of Belgrade](#) and the enrollment in a specific study program. If the recognition procedure has not been completed, these candidates must submit a confirmation with their application that the procedure is ongoing.

Persons who possess a foreign higher education qualification must begin the recognition procedure for the purpose of continuing education no later than **fifteen days** before the deadline set by the faculty for the application to the competition.

Foreign documents submitted after these deadlines will allow for enrollment only in the following school year.

## **ENROLLMENT OF MEMBERS OF THE SERBIAN NATIONAL MINORITY FROM NEIGHBORING COUNTRIES**

Members of the Serbian national minority from neighboring countries, including scholarship holders of the "Serbia for Serbs from the Region" program, in the 2025/2026 school year may enroll in the first year of studies under the same conditions as citizens of the Republic of Serbia, including the right to budget financing.

Neighboring countries are: Hungary, Romania, the Republic of Bulgaria, the Republic of North Macedonia, the Republic of Albania, Bosnia and Herzegovina, the Republic of Slovenia, the Republic of Croatia and Montenegro.

When applying for the competition, these candidates, in addition to the prescribed documentation, submit a written [statement](#) that they are members of the Serbian national minority.

A member of the Serbian national minority from a neighboring country, who is a scholarship holder of the "Serbia for Serbs from the Region" Program, when submitting an application and the prescribed documentation for enrollment in studies, also submits to the higher education institution a certificate from the Ministry of Education on the status of a scholarship holder.

## ENROLLMENT OF PERSONS WITH DISABILITIES

A candidate applying for admission to a study program as a candidate with a disability, when applying for admission to the desired study program, in addition to the mandatory application documentation, submits an opinion on determining the status of a candidate with a disability.

The deadline for initiating the procedure for determining the status of a candidate with a disability is July 15, 2025.

The procedure is initiated by submitting a [request](#) for determining the status of a candidate with a disability to the Office for Students with Disabilities, on the prescribed form.

Persons with disabilities may take [the entrance exam in a manner adapted to their capabilities](#), i.e. in a form accessible to them, and in accordance with the objective capacities of the faculty.

In order to exercise the right to an accommodation for the entrance exam, a person with a disability is obliged to explain in writing how the entrance exam needs to be adapted and submit this explanation when applying for the competition for admission to the study program.

For all information and consultations, persons with disabilities can contact the Office for Students with Disabilities by phone at 065 3031 261 or by e-mail at [ucsh@rect.bg.ac.rs](mailto:ucsh@rect.bg.ac.rs). The Office for Students with Disabilities is located at Bulevar Zorana Đinđića 123b.

## CALL FOR ADMISSION SCHEDULE

### **First call for admission period:**

- **no earlier than October 6, and no later than November 17, 2025** – application and receipt of documents;
- **no later than November 23, 2025** – the University publishes the final rankings by study programs that are the basis for enrollment;
- **no later than November 25, 2025** – enrollment of candidates;
- **no later than November 26, 2025** – faculties submit to the University the number of enrolled students by study programs and the number of vacant places.

### **Second call for admission period:**

- **from November 29 to December 1, 2025** – application and receipt of documents;
- **no later than December 6, 2025** – the University publishes the final rankings by study programmes which are the basis for enrolment;
- **no later than December 9, 2025** – enrolment of candidates;
- **no later than December 10, 2025** – faculties submit to the University the number of enrolled students by study programmes and the number of vacant places.



### **Third call for admission period:**

Enrollment within the third enrollment period will be carried out only for study programs for which the faculty submits a request to organize this period.

- **no later than December 15, 2025** - the University publishes the final rankings by study programs that are the basis for enrollment;
- **no later than December 16, 2025** - the faculties submit to the University the number of enrolled students by study programs and the number of vacant places.

Within the stipulated enrollment deadlines for doctoral academic studies, enrollment, receipt of documents, verification and enrollment of candidates who enroll in special enrollment cases are carried out, in accordance with the Statute of the University of Belgrade.

Within the framework of enrollment in doctoral academic studies organized within international projects, in accordance with the Law on the ratification of the Agreement between the Republic of Serbia and the European Union on the participation of the Republic of Serbia in the European Union's Horizon Europe - Framework Programme for Research and Innovation ("Official Gazette of the Republic of Serbia - International Agreements", No. 1/23), the call is announced in accordance with the deadlines and conditions prescribed by the Horizon Europe program documents, i.e. the deadlines and conditions of the relevant project within which the studies are implemented, and students enrolled under these calls are not included in the number of students whose studies are financed from the budget of the Republic.

Faculties that implement enrollment on this basis, submit information to the University on the planned quota of students for enrollment and the deadlines for implementing enrollment activities.

**When compiling the ranking list of candidates applying for enrollment, the higher education institution first compiles a ranking list of applicants enrolling for the first time at that level of study and at that higher education institution, and then a ranking list of other candidates.**

The calendar may be changed later, in accordance with the circumstances.

Candidates submit applications for the call through the student services of the faculties where the study program is conducted.

## **OTHER PROVISIONS**

When applying for the call, candidates must submit original documents for inspection, and together with the application form, they must submit photocopies of the following documents:

- diploma and diploma supplement, i.e. certificate of completion of the first and second cycle study program;
- evidence related to completed scientific works (photocopies of published works, i.e. confirmation of journals with DOI number);



- proof of knowledge of one world language;
- proof of payment of the application fee.

Candidates who have a foreign higher education certificate must submit a confirmation that the recognition procedure at the University has been initiated when applying.

If necessary, the faculty may request other documents from the candidate.

The candidate also provides a [statement authorizing the Faculty and the University](#) to inspect, obtain and process personal data for the purposes of the admission competition process and for the purpose of studying; that personal data may be entered into an electronic database, that they may be used for the purposes of generating the necessary statistical data, submitting the requested data to the Ministry of Education, and that they will not be accessible to unauthorized persons.

Candidates who completed their previous level of study before the 2024/25 school year must also submit a signed [statement](#) when applying that they were not enrolled in a budget status at the level of study for which they are applying and signed [statement](#) that they are enrolling for the first time the level of study they are applying for and the institution they are applying for.

For the costs that the faculty/university has in connection with the implementation of the call, candidates pay a fee to the bank account of the faculty/university, in the amount determined by the faculty/university.

When applying for the call, a diploma and a diploma supplement, i.e. a graduation certificate with a certificate of passed exams issued by an accredited higher education institution and study program, must be submitted.

A candidate who completed his studies according to the regulations that were valid before the enactment of the Law on Higher Education ("Official Gazette of the Republic of Serbia", No. 76/2005, 100/2007 - authentic interpretation, 97/2008, 44/2010, 93/2012, 89/2013, 99/2014, 45/2015 - authentic interpretation, 68/2015 and 87/2016) must submit a certificate of passed exams along with a diploma, instead of a diploma supplement.

A candidate who has not been issued a diploma, upon enrollment, shall submit a certificate of graduation with a certificate of passing exams, provided that, no later than within one year, he/she shall submit to the faculty or university the diploma and the diploma supplement on the completed previous level of higher education.

A diploma of completed first level of higher education in academic studies, which the candidate has acquired with the recognition of part of the study program of professional studies of the first level, is considered valid for enrollment in the second and third levels of studies only if the scope of recognized exams from the study program of professional studies does not exceed 30% of the total volume of the study program of academic studies in which the diploma was acquired (72/240 ECTS credits, or 54/180 ECTS credits) in accordance with the Regulation on Standards and Procedure for Accreditation of Study Programs.

The university or faculty implementing the study program in which the candidate is enrolled is obliged to check the submitted higher education documents and if it determines that the document was not issued in accordance with applicable regulations, the candidate is not entitled to enrollment.

If it is subsequently determined that the document of completed previous level of studies has deficiencies, the enrollment cancellation procedure is carried out, in accordance with the Law.

Candidates who acquire the right to enroll submit:

- certified photocopies of documents and original documents for inspection,
- birth certificate (the faculty, i.e. the University obtains the birth certificate *ex officio*, except for foreign citizens who are obliged to submit this document);
- completed form ŠV-20 (also electronic),
- index (if the faculty does not provide indexes),
- two photographs 4.5x3.5 cm,
- proof of payment of tuition fees (or part of the tuition fees) for self-financing students, - proof of payment of the fee for the University Center for Career Development and Student Counseling,
- other evidence if necessary.

For candidates who completed their previous level of studies abroad, it is necessary to submit the Rector's decision on the recognition of a foreign public higher education certificate when enrolling.

A candidate who has acquired the right to enroll but does not enroll within the prescribed deadline, loses the right to enroll and the next candidate will be enrolled in his place according to the established order.

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**NOTE:**

*The University of Belgrade reserves the right to amend the text of the Call for Admission as well as the General Provisions for Enrollment in Studies. All possible corrections to the Call for Admission will be published on the website of the University of Belgrade and the relevant Faculties. All detailed information can be found on the websites of the Faculties.*

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